



Team Leader / Supervisor Level 3

"Qualitrain has delivered hundreds of Team Leading qualifications within many different organisations and industrial sectors"

This qualification aims to enable candidates to manage teams and projects to meet agreed goals, including:

- Managing people and developing relationships
 - Delivering results
 - Personal effectiveness
- Responsibility, inclusivity, trust and professionalism

Suitable candidates

This programme is perfect for junior managers, supervisors and first line managers who have operational responsibility for a defined area of activity and who need to build on and develop their existing management skills and knowledge.

Qualifications

Apprentices without level 2 English and Maths will need to achieve this level prior to taking the end-point assessment.

Progression

On completion, apprentices may choose to register as Associate members with the Chartered Management Institute and/or the Institute of Leadership & Management, to support their professional career development and progression.

Duration

Typically this apprenticeship will take 12-18 months.



Course Overview: Key Skills and Knowledge



Interpersonal excellence - managing people and developing relationships

- Leading people
- Different leadership styles
- Organisational cultures, equality, diversity and inclusion
- Managing people
- People and team management models
- HR systems and legal requirements
- Performance management techniques
- Appraisals
- Building relationships
- Communication

Organisational performance - delivering results

- Operational management
- Understand how organisational strategy is developed
- Project management
- Implementation of operational/ team plans and manage resources
- Finance and organisational governance

Personal effectiveness - managing self

- Awareness of self
- Management of self
- Decision making
- Operational management approaches and models
- Business development tools
- Project management
- Finance

Behaviours

- Takes responsibility
- Inclusive of others and builds trust
- Agile and responds well to feedback or the need for change
- Professionalism

Please contact us directly to discuss this apprenticeship or any additional training requirements:



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